

REQUEST FOR RE-ISSUE OF W-2			
EMPLOYEE INFORMATION (REQUIRED)			
Employee Name:			
Social Security Number:		Employee ID:	
Current Address:			
City:	State:	Zip Code:	Phone:
Email:			
PREVIOUS MAILING ADDRESS (REQUIRED)			
Previous Address:			
City:	State:	Zip Code:	
EMPLOYEE SIGNATURE (REQUIRED)			
Employee Signature: _____			
Select One Option for DELIVERY METHOD			
Emailed to email address above <input type="checkbox"/> **File will be password encrypted**			
USPS to current address above <input type="checkbox"/>			
REQUEST FOR TAX YEAR(S) (REQUIRED)			
2019 <input type="checkbox"/>	2020 <input type="checkbox"/>	2021 <input type="checkbox"/>	2022 <input type="checkbox"/> 2023 <input type="checkbox"/> 2024 <input type="checkbox"/> 2025 <input type="checkbox"/> OT Prem Ltr <input type="checkbox"/>
REASON FOR RE-ISSUE REQUEST			
Never Received <input type="checkbox"/> Address Change <input type="checkbox"/> Misplaced/Destroyed <input type="checkbox"/> Other <input type="checkbox"/>			
BRANCH INFORMATION			
Requestor:	Date:	Branch:	
Please Be Advised			
<p><u>Please plan on a 10 BUSINESS DAYS turnaround</u> for completion of this request from the date the form is received at our corporate office. Please check your junk/spam folders for our emailed response from W2 Payroll.</p> <p>Do not respond/send to the W2 Payroll email box it is not monitored – outgoing box only.</p> <p>Contact Payroll directly at the following should you have any questions.</p>			
IT'S A GREAT DAY AT FREEMAN!			